

**Sample Company**

*125 No Where Street*

*Suite # 9876*

*Elizabeth NY 11111*

*07/17/2009*

**PAYROLL SUMMARY & TAX IMPOUNDING REPORT**

Name: **SAMPLE COMPANY**

Check Date: **July 17, 2009**

**PAYROLL SUMMARY**

Gross Payroll	\$ 3,651.25	
FICA Tax Withheld		\$ 219.87
Medicare Tax Withheld		\$ 51.43
Federal Withholding		\$ 470.93
New York State Withholding		\$ 152.56
New York City Withholding		\$ 26.75
New York State Disability		\$ 3.00
Loan		\$ 30.00
Garnishment		\$ -
401K		\$ 160.00
Medical		\$ 60.00
Dental		\$ 30.00
Transit Check		\$ 15.00
Long Term Disability		\$ 12.00
<b>NET PAYROLL</b>		<b>\$ 2,419.71</b>

<b>NET PAYROLL CHECKS</b>	=>	\$ 1,822.32
<b>DIRECT DEPOSIT</b>	=>	\$ 597.39
<b>MANUAL PAYROLL CHECKS</b>	=>	\$ -
<b>VOIDED CHECKS</b>	=>	\$ -

**TAX IMPOUNDING**

	<u>Employee Tax Withholdings</u>	<u>Employer Tax Expense</u>
FICA Tax Withheld	\$ 219.87	\$ 219.87
Medicare Tax Withheld	\$ 51.43	\$ 51.43
Federal Withholding	\$ 470.93	
New York State Withholding	\$ 152.56	
New York City Withholding	\$ 26.75	
NYS Unemployment Insurance		\$ 145.39
Federal Unemployment Insurance		\$ 28.37

**TOTAL TAXES IMPOUNDED** \$ 921.54 \$ 445.06 \$ 1,366.60

TPS Processing Fees ..... \$ 36.80

**TOTAL AMOUNT IMPOUNDED** =====> \$ 1,403.40

**OTHER DISBURSEMENTS**

DATE	PAYMENT	CHECK #	PURPOSE	AMOUNT
				<b>TOTAL</b> =====> \$ -

**TOTAL AMOUNT TO BE DEDUCTED FROM CHECKBOOK** =====> **\$ 3,823.11**

**Sample Company**  
**Department Summary**  
**07/17/2009**

	<u>Tot Inc</u>	<u>Salary</u>	<u>Rg Wages</u>	<u>Ot Wages</u>	<u>Bonus</u>	<u>Commissn</u>	<u>Vacation</u>	<u>Sick</u>	<u>Personal</u>
Executive	1500.00	1500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IT	900.00	0.00	900.00	0.00	0.00	0.00	0.00	0.00	0.00
Office	400.00	0.00	400.00	0.00	0.00	0.00	0.00	0.00	0.00
Customer Service	551.25	0.00	380.00	71.25	0.00	100.00	0.00	0.00	0.00
Maintenance	300.00	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals	3651.25	1500.00	1980.00	71.25	0.00	100.00	0.00	0.00	0.00

	<u>Salary</u> <u>Rg Wages</u> <u>Ot Wages</u>	<u>Tips</u> <u>Bonus</u> <u>Commissn</u>	<u>Vacation</u> <u>Sick</u> <u>Personal</u>	<u>Tot Inc</u>	<u>FICA-E</u> <u>Med-E</u> <u>Fed Tax</u>	<u>NY Tax</u> <u>NYC Res</u> <u>NY SDI</u>	<u>Medical</u> <u>Dental</u> <u>Transit</u>	<u>401k-E</u> <u>Ltd.</u> <u>Garnish</u>	<u>Union</u> <u>Loan</u> <u>Adv Tips</u>	<u>Net Pay</u> <u>AdvWages</u>
Executive										
Rock, Adam L.										
	1500.00	0.00	0.00	1500.00	90.21	72.57	30.00	150.00	0.00	879.93
	0.00	0.00	0.00		21.10	0.00	15.00	7.00	0.00	
	0.00	0.00	0.00		233.59	0.60	0.00	0.00	0.00	0.00
IT										
Steel, John L.										
	0.00	0.00	0.00	900.00	55.80	44.83	0.00	0.00	0.00	597.39
	900.00	0.00	0.00		13.05	26.75	0.00	0.00	30.00	
	0.00	0.00	0.00		131.58	0.60	0.00	0.00	0.00	0.00
Office										
Bird, Janice										
	0.00	0.00	0.00	400.00	22.01	9.24	30.00	0.00	0.00	283.56
	400.00	0.00	0.00		5.15	0.00	15.00	5.00	0.00	
	0.00	0.00	0.00		29.44	0.60	0.00	0.00	0.00	0.00
Customer Service										
Roxwell, Regina S.										
	0.00	0.00	0.00	551.25	33.25	19.23	0.00	10.00	0.00	410.26
	380.00	0.00	0.00		7.78	0.00	0.00	0.00	0.00	
	71.25	100.00	0.00		55.13	0.60	15.00	0.00	0.00	0.00
Maintenance										
Waters, Ray W.										
	0.00	0.00	0.00	300.00	18.60	6.69	0.00	0.00	0.00	248.57
	300.00	0.00	0.00		4.35	0.00	0.00	0.00	0.00	
	0.00	0.00	0.00		21.19	0.60	0.00	0.00	0.00	0.00
Totals										
	1500.00	0.00	0.00	3651.25	219.87	152.56	60.00	160.00	0.00	2419.71
	1980.00	0.00	0.00		51.43	26.75	30.00	12.00	30.00	
	71.25	100.00	0.00		470.93	3.00	15.00	0.00	0.00	0.00

**Sample Company**  
**Check Register Report**  
**07/17/2009**

<u>Cleared</u>	<u>Number</u>	<u>Date</u>	<u>Payee</u>	<u>Amount</u>	<u>Type</u>
No	10001	07/17/2009	Janice Bird	283.56	Payroll Check
No	10002	07/17/2009	Adam L. Rock	879.93	Payroll Check
No	10003	07/17/2009	Regina S. Roxwell	410.26	Payroll Check
No	10004	07/17/2009	Ray W. Waters	248.57	Payroll Check
			Total	1822.32	

